

Planning & Capacity Meeting Minutes

Planning & Capacity Branch

3:00 PM – 4:30 PM | MARCH 20, 2023 | COLLABORATORY | OPEN MEETING

Meeting Minutes

Call to Order

At 3:00 PM on March 20, 2023, Ms. Sandra Stilwell Youngquist, Branch Lead, convened the Planning & Capacity Branch meeting with the following members present:

- Sandra Stilwell Youngquist
- Alvin Henderson
- David Mintz
- Eric Pfeifer
- Lisa Swinto
- Megan Strayhorn
- Stephanie Wardein
- Jenifer Hagen
- Matthew Leger

FACILITATORS AND BRANCH SUPPORT:

- Terry Mazany
- Tessa LeSage
- Ilani Fernandes
- Harrison Newton
- Robbie Heere

Introductions

Branch Members went around the room introducing themselves before Terry Mazany, the Branch facilitator, began the presentation. Mr. Mazany began the conversation on how this group can brainstorm ideas on how they envision the community looking down the road.

Roles and Responsibilities

Mr. Mazany thanked the Branch Members for their attendance. He reviewed the overall responsibilities and roles of the Branches and how the Branch will facilitate actions and

deliverables with the Recovery Task Force (RTF). Mr. Mazany went over the Housing and Urban Development (HUD) funding and the importance of community engagement. He introduced the community engagement strategy of On the Table (OTT) community dialogue sessions and encouraged Branch Members to host and join the OTT effort on March 30th. He then discussed Town Halls and other workshops for the future timeline. Mr. Mazany went through the timeline and frequency of meetings.

Mr. Mazany went over the requirements of the Sunshine Law, and Mr. Heere went into further detail on how the branch support staff can assist.

Initial Branch Priorities and Branch Member Discussion

Ms. LeSage reviewed the focus and initial priorities of the Planning & Capacity Branch. Then Ms. LeSage opened the floor for discussion. The members discussed the following priorities:

- Planning for improved short-term recovery response (immediately post-disaster):
 - Infrastructure, transportation (including fuel), communications, and workforce housing;
 - Planning for future hazards and resilient emergency management plan;
 - Build capacity for resource coordination post disaster, including agencies, frontline responders, volunteers, and donations; and
 - Assess impact to planning communities, public works, businesses, and economic and natural resources.
 - Define “short-term” post man-made or natural disaster, and “long-term.”
- Planning for long-term resiliency:
 - Review existing plans, such as the Lee Plan, and develop an overlay for resilience;
 - Intergovernmental coordination;
 - Permitting and Codes (efficiencies and coordination);
 - Evacuation shelters and needs;
 - Evaluate competing needs, e.g. schools as shelters in long term planning and schools for educational experience that provide stability for children and families;
 - Hospitals and water systems; and
 - Incentivizing resiliency.
- Propose planning community priorities based on those hardest hit.
 - Start with the designated 22 planning communities;
 - Plans that account for livability, choice, and access for all; and
 - How municipalities and county work together on common interests.

Mr. Mazany also encouraged Branch Members to point out data and anything they would like staff members to provide for additional research for the development of the plan. Ms. LeSage then concluded the discussion and opened the floor for public comment.

Public Comment

No public comment requested.

Concluding Remarks and Adjournment

Ms. Lesage thanked the Branch Members for attending and then adjourned the meeting at 4:20 PM on March 20, 2023.